

LETTER OF INTENT
REQUIRED FOR ALL SELF-PERFORMED PERMIT APPLICATIONS

Per [ILLINOIS BUILDING CODE](#) & [VILLAGE OF JOHNSBURG Municipal Code Chapter 24](#)

A Letter of Intent shall be included with all permit applications when homeowner is/are self-performing. The letter shall be written and describe the work being performed with no intentions of moving or selling within six (6) months. With the property owner completing the work themselves, by signing this letter he/she indicates he/she will live in the premises for no less than six (6) months and it is his/her bonafide sole and exclusive residence.

DATE: _____

NAME: _____

PERFORMING SCOPES OF WORK:

ADDRESS: _____, Johnsburg, IL 60051

RE: LETTER OF INTENT FOR _____

(JOB DESCRIPTION SUMMARY)

PROJECT AT: _____, Johnsburg, IL 60051

OWNED BY: _____
(LEGAL PROPERTY OWNER NAME)

SIGNATURE: _____

State of _____

County of _____

This instrument was acknowledged before me on _____ (date)

by _____ (name/s of person/s)

Seal

Signature of Notary Public